



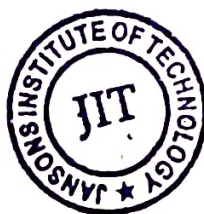
Students Grievance Redressal Committee for the Academic Year 2023-2024


Sub : Reconstitution of Students Grievance Redressal Committee for the Academic Year 2023-2024
Ref : University Grants Commission (Redressal of Grievances of Students) Regulations, 2023 F.1-13/2022 (CPP-II) / UGC / Regulation / 2023 dated 11th April 2023

Students Grievance Redressal Committee for the Academic Year 2023-2024 is reconstituted with the following members and approved by the Governing Council on 22 April 2023.

Member Senior faculty member	Dr. B. Senthilnathan, Professor of Mathematics, Jansons Institute of Technology
Member Senior faculty member	Dr. M. V. Sureshkumar, Professor of Chemistry, Jansons Institute of Technology
Member Senior faculty member	Dr. E.S. Shamila, Professor of Computer Science Engineering, Jansons Institute of Technology
Member Senior faculty member	Mr. Davis Hans S J, Assistant Professor of Mechanical Engineering, Jansons Institute of Technology
Member Student representative (special invitee)	Ms. B. Srimirnaaliny, IV Year CSE, Jansons Institute of Technology
Chairperson Head of the Institution	Dr. Nagarajan V, Principal, Jansons Institute of Technology

Date: 23-04-2023




Principal
PRINCIPAL
JANSONS INSTITUTE OF TECHNOLOGY
KARUMATHAMPATTI
COIMBATORE - 641 659.

JANSONS INSTITUTE OF TECHNOLOGY

Approved by AICTE & Affiliated to Anna University
Accredited by NAAC & An ISO 9001:2015 Certified Institution
Karumathampatti, Coimbatore - 641 659 Tamil Nadu, INDIA

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18.05.2023

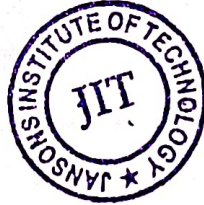
JIT/GRC/2023-24/01

CIRCULAR

I am herewith intimating that we have a meeting on 01.06.2023 at 10 am (Venue - Board room), for the actions to be planned regarding redressal of Grievances for this academic year 2023- 2024. All the members of the committee are hereby requested to make your presence without fail.

Copy to :

1. The Office
2. All HoDs
3. Committee members



(Principal)

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Minutes off Meeting

Name of the Meeting :Grievances Redressal Committee

Review Period :04.02.2023 – 01.06.2023

Venue :Board Room, Office

Date :01.06.2023

Chairperson of the meeting (Name and designation): Dr. V. Nagarajan, Principal

Members Present:

Name	Designation	Name	Designation
Dr. B. Senthilnathan	Faculty member Professor	Dr. M. V. Sureshkumar	Director, Administration
Dr. E. S. Shamila	Faculty member Professor	Mr. S. J. Davis Hans	Faculty member Assistant Professor
Ms. B. Srimiranaaliny	Student Representative		

Members Absent:

Name	Designation	Name	Designation
Nil			

S.No.	Points Discussed	Actions planned	Target Date	Responsibility	Remarks
1.	Follow up decisions of previous meeting - Review the minutes of the previous meeting of Students' Grievances Redressal Committee	Confirmation	01.06.2023	All members	Continuous follow up
2.	Details regarding online grievance submission system for first years	No grievances have been filed	---	All members	Continuous follow up
3.	A complaint was raised by the hostel students about the cleanliness inside the hostel.	Necessary arrangements will be made	Continuous	Warden	



Minutes off Meeting

4.	After the college time, the hostel students want to study in class rooms from 5.00 pm to 7.00 pm at the time of CIA and University examinations.	Necessary arrangements will be made to provide the tender coconuts	02.06.2023	Warden & HODs	
Copy to :			Prepared by	Dr. B. Senthilnathan	
1. Notice board			Approved by	Dr. V. Nagarajan	
2. All HoDs					
3. All members					



Date: 01.06.2023
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JIT/GRC/2023-24/02

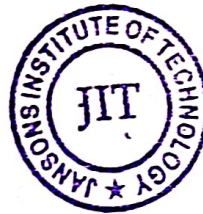
14.09.2023

CIRCULAR

I am herewith intimating that we have a meeting on 06.10.2023 at 10 am (Venue - Board room), for the actions to be planned regarding redressal of Grievances for this academic year 2023 - 2024. All the members of the committee are hereby requested to make your presence without fail.

Copy to :

1. The Office
2. All HoDs
3. Committee members



(Principal)

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Minutes off Meeting



Name of the Meeting : Grievances Redressal Committee Review Period : 02.06.2023 – 06.10.2023
 Venue : Board Room, Office Date : 06.10.2023

Chairperson of the meeting (Name and designation): Dr. V. Nagarajan, Principal

Members Present:

Name	Designation	Name	Designation
Dr. B. Senthilnathan	Faculty member Professor	Dr. M. V. Sureshkumar	Director, Administration
Dr. E. S. Shamila	Faculty member Professor	Mr. S. J. Davis Hans	Faculty member Assistant Professor
Ms. R. K. Shivaani Sree	Student Representative		

Members Absent:

Name	Designation	Name	Designation
Nil			

S.No.	Points Discussed	Actions planned	Target Date	Responsibility	Remarks
1.	Follow up decisions of previous meeting - Review the minutes of the previous meeting of Students' Grievances Redressal Committee	Confirmation	06.10.2023	All members	Continuous follow up
2.	Details regarding online grievance submission system for first years	No grievances have been filed	---	All members	Continuous follow up
3.	Staff members requested for transport facilities during evening classes	Necessary arrangements will be made	06.10.2023	Transport in charge	



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Minutes off Meeting

4.	The hostel students are requested to support the faculty members in hostel (from 9.00 pm to 11.00 pm) during the semester examinations.	Necessary arrangements will be made	During Semester examinations	Faculty	
5	In the campus, sometimes water doctor is not working properly.	Necessary arrangements will be made	06.10.2023	office	
Copy to :			Prepared by	Dr. B. Senthilnathan	<i>B. Senthilnathan</i>
1. Notice board			Approved by	Dr.V. Nagarajan	<i>[Signature]</i>
2. All HoDs					
3. All members					

Date: 06.10.2023



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JIT/GRC/2023-24/03

27.01.2024

CIRCULAR

I am herewith intimating that we have a meeting on 01.02.2024 at 10 am (Venue - Board room), for the follow up actions to be planned regarding redressal of grievances for this academic year 2023 - 2024. All the members of the committee are hereby requested to make your presence without fail.



Principal

Copy to :

1. The Office
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3. Committee members



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Minutes off Meeting

Name of the Meeting :Grievances Redressal Committee
Venue :Board Room, Office

Review Period :07.10.2023 – 01.02.2024
Date :01.02.2024

Chairperson of the meeting (Name and designation): Dr. V. Nagarajan, Principal

Members Present:

Name	Designation	Name	Designation
Dr. B. Senthilnathan	Faculty member Professor	Dr. M. V. Sureshkumar	Director, Administration
Dr. E. S. Shamila	Faculty member Professor	Mr. S. J. Davis Hans	Faculty member Assistant Professor
Ms. R. K. Shivaani Sree	Student Representative		

Members Absent:

Name	Designation	Name	Designation
Nil			

S.No.	Points Discussed	Actions planned	Target Date	Responsibility	Remarks
1.	Follow up decisions of previous meeting - Review the minutes of the previous meeting of Students' Grievances Redressal Committee	Confirmation	01.02.2024	All members	Continuous follow up
2.	Details regarding online grievance submission system for first years	No grievances have been filed	01.02.2024	All members	Continuous follow up
3.	Reports of grievances for the past 4 months	No grievances are reported	Continuous	All members	Continuous follow up



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Form No: QA07

Minutes off Meeting

Copy to : 1. Notice board 2. All HoDs 3. All members					
				Prepared by Dr. B. Senthilnathan	
			Approved by Dr. V. Nagarajan		

Date: 01.02.2024



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01.06.2023

28. Grievance Redressed Committee meeting

Review Period : 01.02.2023 - 01.06.2023

The 28th Grievance redressed meeting was conducted on 01.06.2023 at board room. The chair person

Presided Over the meeting

Time : 10.00 am.

Member Present:

- | | |
|-------------------------|-------------------------|
| 1. Dr. V. Nagarajan | Principal |
| 2. Dr. B. Senthilnathan | Professor/mathematics |
| 3. Dr. M.V. Sureshkumar | Director/administration |
| 4. Dr. E.S. Shamila | Professor/CSE |
| 5. Ms. B. Saimianathini | Student Representative |

Member absent : NIL

The chairperson welcomed the members and called the members to order the meeting.

28.1 The review of the previous minutes was presented and upheld by the members.

28.2 A Complaint was raised by the hostel student (Student Representative) about the cleanliness inside the hostel. In accordance with the issue raised by the Student Representative, it was resolved by scheduling a proper routine of cleaning by through respective incharge.

28.3 After the college time, the hostel students wants to study in class rooms from 5:00 pm to 7:00 pm at the time of CIA and University examinations. The grievance was resolved by directing the incharge.

No grievance related to harassment was recorded and all the problems were addressed.

The chairperson concluded the meetings by proposing the Vote of thanks.

Minutes of meeting prepared by Dr. B. Senthilnathan

Secretary

Minutes of meeting approved by Dr. V. Nagarajan, Principal



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06.10.2023

29. Grievance Redressal Committee Meeting

Review Period: 02.06.2023 - 06.10.2023

The 29th grievance redressal meeting was conducted on 06.10.2023 at board room. The chairperson

Presided over the meeting

Time: 10.00am

Members Present:

1. Dr. V. Nagarajan Principal
2. Dr. B. Senthilnathan Professor/Mathematica
3. Dr. M. V. Sureshkumar Director/Administrative
4. Dr. E. S. Shanila Professor/CSE
5. Ms. B. Srinivasanthy Student Representative

Member absent: NIL

The chairperson welcomed the members and called the members to order the meeting.

The review of the previous minutes was presented and verified by the members.

Staff members requested for transport facilities during evening classes. The grievance was resolved by through respective incharge.

The hostel students are requested to support the faculty members in hostel (from 9.00 pm to 11.00pm) during the semester examinations.

The grievance was resolved by discharging the incharge in the Computer. Sometimes water filter is not working properly. The student requested for a proper maintenance of the water filter. And the request was accepted and the issue was resolved through the discharging incharge.

No grievance related to harassment was recorded and all the problems were addressed.

The chairperson concluded the meetings by proposal the vote of thanks.

Minutes of meeting prepared by Dr. B. Senthinathan

B. Senthinathan

Minutes of meeting approved by Dr. V. Nagarajan/Principal



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2nd meeting 2023-24
01.02.2024

30. Grievance Redressal Committee meeting

Review Period : 07.10.2023 - 01.02.2024

The 30th grievance redressal meeting was conducted on 01.02.2024 at board room. The chairperson presided over the meeting

Time : 10:00 am

Members Present.

1. Dr. V. Nagarajan Principal
2. Dr. B. Senthinathan Professor Mathematics
3. Dr. M. V. Sureshkumar Director / Administration
4. Dr. E. S. Shanila Professor / CBS
5. Ms. B. Srinivasanalingi Student Representative

Members Absent : Nil

The chairperson welcomed the members and called the members to order the meeting

30.1 The review of the previous minutes was presented and confirmed by the members

30.2 The grievance of the students regarding the hostel students' mess - hostel raised by Dr. M. V. Sureshkumar. The chairperson suggested that the change of hostel mess for hostel students and to decide the new mess.

30.3 The grievance of the housekeeping ladies was presented by Dr. E. S. Shanila. They requested for more persons to make arrangement for the class during Functions. The grievance was resolved by directing the incharge to slot more housekeeping staff.

No grievances related to harassment was recorded and all the problems were addressed.

The chairperson concluded the meeting by proposing the vote of thanks.

Minutes of meeting prepared by Dr. B. Senthilnathan

B. Senthilnathan

Minutes of meeting approved by Dr. V. Nagarajan, Principal

V

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