

**HS8581 - PROFESSIONAL COMMUNICATION
AND
GE6674 - COMMUNICATION AND SOFT SKILLS**

Instruction to Examiners (Internal/External):

Sl.No.	Description and Screenshot
1.	<ul style="list-style-type: none">• This software should be used with Windows 7, set Screen resolution as 1024X768.• For better experience to this test, we request you to use Google Chrome Browser.• Allow POP UP for this examination link.• Username should be Student Registration Number• Password should be Date of Birth (ex:23-03-1998 to this format DDMMYYYY like this 23031998)• The entire duration of online exam will be 30 minutes.• The audio file can be played for maximum 2 times, instructions to the students may be provided at the beginning of this test.
2.	<p>At the time of examination students have to login to the URL https://onlineservices.annauniv.edu/ (access to the server information will be provided in ATTENDANCE SHEET) list of students (batchwise) along with server to access will be provided in the report (Sl.No.5)</p> <ul style="list-style-type: none">• Report can be generated on 07-03-2022 (One hour before examination). <p>Follow the instruction as given in the screen to complete the test.</p>
3.	<p>MARK STATEMENT:</p> <ul style="list-style-type: none">• Mark statement and Split-up sheet can be generated half an hour after the completion of the slot.• Can be downloaded from https://coe1.annauniv.edu.• Instructions to the examiners.

TIMINGS:

	Starting Date	End Date
Exam Dates	07-03-2022	14-03-2022

For any queries:

Kindly contact: 044-22357303, 22357307

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