

Apex Manual

Doc No.: AM11A

Anti-Ragging Policy

Issue No.: 2

1.0 PURPOSE

- A. Anti-Ragging Committee will be the Supervisory and Advisory Committee in preserving a Culture of Ragging Free Environment in the college Campus.
- B. The Anti-Ragging Squad- office bearers will work under the Supervision of Anti Ragging Committee and to engage in the works of checking places like Hostels, Buses, Canteens, Classrooms and other places of student congregation.
- C. Anti-Ragging Committee will be involved in designing strategies and action plan for curbing the Menace of Ragging in the college by adopting array of activities.

2.0 REFERENCE

All India Council for Technical Education (AICTE) notified regulation for prevention and prohibition of ragging in AICTE approved Technical Institutions vide No. 37-3/ Legal/AICTE/ 2009 dated 01.07.2009

3.0 RESPONSIBILITY

- A. Principal
- B. Anti-Ragging Committee

4.0 DESCRIPTION**4.1 Ragging**

a) Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background.

4.2 Functions of Anti-Ragging Committee

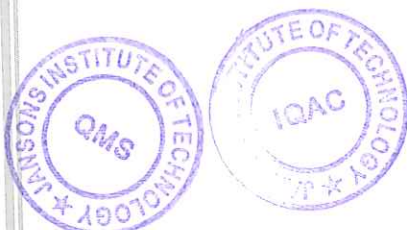
To incorporate the directions of the Central Government or the State Level Monitoring Committee with regard to prohibition and consequences of ragging in the website, prospectus and campus.

To comply with the requirement of getting the affidavits from the students and their parents/guardians as envisaged under these Regulations

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4.3 Composition of Anti-Ragging Committee

- Member - Representative of Civil Administration
- Member - Representative of Police Department
- Member - Representative of NGO
- Member - Representative of faculty
- Member - Representative of parents
- Member - Two representative of students
- Member - Representative of non-teaching staff
- Chairperson - Head of the Institution

4.4 Responsibilities and functions of Anti-Ragging Squad

Anti-Ragging Squad will be working under the Monitoring of Anti Ragging Committee and will seek advice from the Anti-Ragging Committee. The functions of Anti-Ragging Squad will be

- To keep a vigil and stop the incidences of Ragging, if any, happening / reported in the places of Student aggregation including, Classrooms, Canteens, Buses, Grounds, Hostels etc.
- Will also educate the students at large by adopting various means about the menace of Ragging and related Punishments there to.
- A gamut of positive reinforcement activities are adopted by Anti-Ragging Squad for orienting students and molding their personality for a better cause.
- They shall work in Consonance and Guidance of Anti Ragging Committee.

4.5 Composition of Anti-Ragging Squad

- Member – Two HoD's
- Member – Four Faculty Members
- Member – Two Non-teaching staff
- Chairperson – Head of the Institution

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4.5 Actions to be taken against students for indulging and abetting ragging

- a) The punishment to be meted out to the persons indulged in ragging has to be exemplary and justifiably harsh to act as a deterrent against recurrence of such incidents.
- b) Every single incident of ragging a First Information Report (FIR) must be filed without exception by the institutional authorities with the local police authorities.
- c) The Anti-Ragging Committee of the institution shall take an appropriate decision, with regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging.
- d) Depending upon the nature and gravity of the offence as established the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following.
- i. Cancellation of admission
 - ii. Suspension from attending classes
 - iii. Withholding / withdrawing scholarship/fellowship and other benefits
 - iv. Debarring from appearing in any test/examination or other evaluation process
 - v. Withholding results
 - vi. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
 - vii. Suspension/expulsion from the hostel
 - viii. Fine up to Rs.50.000/- and rigorous imprisonment up to ten years (by Court of Law).
 - ix. Rustication from the institution for period ranging from 1 to 4 semesters
 - x. Expulsion from the institution and consequent debarring from admission to any other institution.
 - xi. Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggars.

4.6 Measures taken by the Institution.

- Anti-Ragging Committee is formed.
- Anti-Ragging squads are constituted.
- Signed affidavits are collected from students & parents at the beginning of the academic year.

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- Online grievance submission form and complaint boxes are provided at various locations in college.
- Prominent display of anti-ragging posters are made.
- Definition of Ragging and Punishments in all notice boards is displayed.
- Distribution & display of important phone numbers of Principal / Warden / senior faculty/Management members, District & Sub-divisional authorities and Police officers.
- Senior Mentors & faculty in-charges are allotted for first year students, dividing them into small groups.
- Class advisors for each class are assigned.
- Grievance redressal cell at the central level is formed.
- Constant vigilance at key places.

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