



Jansons Institute of Technology

Karumathampatti, Coimbatore – 641 659

Internal Quality Assurance Cell 15th Meeting (for 2022-23 Academic Year)

02-09-2022

The first IQAC meeting for the academic year 2020-2021 is scheduled to be conducted on 16-09-2022, 04:30 PM at Jansons Institute of Technology, Karumathampatti, Coimbatore. On behalf of our Institution, I cordially invite you to take part in the meeting and provide your valuable suggestions.

If you are unable to attend this meeting, but would like to express your views regarding the above said information, you could send a letter through mail/email to the Chairperson or IQAC coordinator.

The agenda for the meeting is attached herewith for your kind reference.

Chairperson/Principal

CC to:

1. All members of the IQAC
2. Office/AO
3. IQAC/QMS





Jansons Institute of Technology

Karumathampatti, Coimbatore – 641 659

Agenda for the IQAC Meeting

1. Actions based on previous meeting
2. Quality assurance activities: Internal and external audit
3. Performance in University Results and attainment of the Programme outcomes
4. Feedback and action taken
5. Curricular and co-curricular activities
6. Any other relevant points with the permission of chairperson





Jansons Institute of Technology

Karumathampatti, Coimbatore – 641 659

Minutes of Meeting

Form No: QA07

Name of the Meeting	IQAC Meeting - 15	Review Period	Dec 2021 to May 2022 (2021-22 Even Semester)
Venue	Board Room	Date of Meeting	16 September 2022
Chairman/ Chairperson of the meeting (Name and designation): Dr. V. Nagarajan / Principal			

Members Present:

Name	Designation	Signature	Name	Designation	Signature
Mr.T.N.Thirukumar	Vice Chairman, JIT		Dr. Bhavani G	Professor / S&H	
Shri. Navinkumar T	Industrialist		Ms. Praveena A	Assist. Prof. /CSE	
Mr.S.Praveen Kumar	Employer		Ms. Krishnapriya N	Assist. Prof. /ECE	
Mrs. S.Punitha	Parent		Mr. Gowsikraja P	Assist. Prof. /AI	
Mr.C.Shanmugam	Local Society Representative		Mr. Balasubramanian N	Assist. Prof. /Civil	
Ms.M. Vishnu Priya	Alumni		Mr. Murali V	Assist. Prof. /Mech	
Ms. Sruthi P G	CSE Student 2019-23 Batch		Mr.S.J.Davis Hans	IQAC Coordinator	
Mr.M.Karthikeyan	Administrative Officer		Dr.V.Nagarajan	Principal	
Dr. Meenakshi T	HoD/EEE				

Members Absent:





S.No.	Points Discussed	Actions planned	Target Date	Responsibility	Remarks
1	Status of actions from previous reviews	Status of the previous meeting points were reviewed	-	-	-
2	Review of University Results (2021-22) Even	Points related to improve the pass percentage were discussed and HoDs are requested to implement the same. Individual department results were discussed in DAC meeting and the recommendations to be followed	End semester Exam	Course Handling faculty and HoDs	
3	Review of attainment of course outcomes and PO's	Programme Outcomes attainment for the was reviewed in respective DAC and it 's recommendation to be followed	Continuous	HoDs	
4	Review of TLP Feedback	Corrective actions are planned by respective department for the courses having less than 70 % in mid-sem feedback and the follow-up to be made.	End-sem feedback	Respective department Heads	
5	Feedback from Stakeholders	Feedback from Industry and parents are received and appropriate actions are taken in coming days.	Continuous	Placement Cell HoDs	
6	Internal and External Audit Plan	2022-23 odd semester Internal audit planned after the end of first year academics	After release of 1 st year schedule	IQAC / QMS	
7	Certificate courses/IRC & Value Added Courses 1. Anna University Regulation 17 VAC 2. Certificate Courses/IRC 3. Other value added course 4. Life skill programmes	Proposal to be submitted As planned in DAC Continue existing VAC A proposed by CCR	Before commencement of semester	Dept. Heads Dept. IRC coordinators Dept. VAC coordinators	
8	Curriculum Enrichment Activities Workshops, Seminar, Guest lecture etc.	All depts. are requested to plan as per the requirement to meet out PO	During even sem	Dept. Heads	



9	Internship & Industrial Visits Plan	All students to be encouraged to attend a week duration Internship online.	During semester holidays	Dept. Heads and Class Advisors	
10	Effective usage of ICT tools & e-learning	E-content/notes for all courses to be uploaded by all faculty	Before commencement of semester	All faculty & Dept. Heads	
11	Mentoring & Counseling	Regularly mentors have to monitor the students progress (personal and academic)	Continuous	Timetable coordinator & Dept. Heads	
12	Research & Funding activities	Faculties are encouraged to send Research proposals and grants to do research projects and for conducting seminar/workshop etc.	All year around	Dept. Heads	
13	Publication (Journal, Conference, Books, etc.)	Faculty and students to be encouraged in UGC CARE list of journals	Periodically	Dept. Heads, Faculty, Students	
14	Technical Events	As suggested and planned by DAC, proposed technical events to be conducted	As scheduled	Dept. Heads, Various society/Club/Cell	
15	Extension Activities	As suggested and planned by DAC, proposed extension activities to be conducted	As scheduled	Dept. Heads, Various society/Club/Cell	
16	Sports activities	Intramural events and sports day as proposed by Physical Director	Academic Year	Physical director	
17	Grievances redressal	All grievances received through Anti ragging committee, grievances committee, IWCC and SC/ST Cell are addressed immediately when received.	Ongoing	Respective committee/cell	--
18	Academic Calendar (2021-22) ODD	Based on the inputs received from GB and DAC, the academic calendar to be drafted and circulated once Anna University schedule is released.	15 days before commencement of ODD semester	Timetable Coordinator / Exam Cell	--



19	Enhancing faculty knowledge. Skills through participation in training / seminar/ conference	Faculty are encouraged to participate in training / seminar/ conference technical events organized by various Institutions	Continuous	HoDs and Faculty	--
20	Improving student's participation in technical events (outside Institution)	Students are encouraged to participate in technical events organized by various Institutions	Continuous	HoDs	
21	Improve Inter Institute Interaction	No. of interaction carried out: Planned to Improve the interactions in the coming days.	Continuous	HoDs	
22	Training and Placement	Training and placement activities are on-going in online mode	Continuous	CCR Head and HoDs and students	
23	Any other points	Based on the result of NAAC grade (B+), committee decided to go for Re-assessment Decided to apply for NIRF Ranking Registered for ARRIA and the work under process.	Continuous	IQAC	--
Copy to: 1. Principal 2. Statutory Committees 3. All Dept. HoDs 4. Exam Cell 5. Placement 6. Library 7. Physical Education 8. Office			Prepared By	IQAC Coordinator	
			Approved by	Principal	





Jansons Institute of Technology

Karumathampatti, Coimbatore – 641 659

Internal Quality Assurance Cell 16th Meeting (for 2022-23 Academic Year)

04-03-2023

The first IQAC meeting for the academic year 2020-2021 is scheduled to be conducted on 18-03-2023, 04:30 PM at Jansons Institute of Technology, Karumathampatti, Coimbatore. On behalf of our Institution, I cordially invite you to take part in the meeting and provide your valuable suggestions.

If you are unable to attend this meeting, but would like to express your views regarding the above said information, you could send a letter through mail/email to the Chairperson or IQAC coordinator.

The agenda for the meeting is attached herewith for your kind reference.

Chairperson/Principal

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6. Any other relevant points with the permission of chairperson





Jansons Institute of Technology

Karumathampatti, Coimbatore – 641 659

Minutes of Meeting

Form No: QA07

Name of the Meeting	IQAC Meeting - 16	Review Period	June 2022 to Nov 2022 (2021-22 ODD Semester)
Venue	Board Room	Date of Meeting	18 March 2023
Chairman/ Chairperson of the meeting (Name and designation): Dr. V. Nagarajan / Principal			

Members Present:

Name	Designation	Signature	Name	Designation	Signature
Mr.T.N.Thirukumar	Vice Chairman, JIT		Dr. Bhavani G	Professor / S&H	
Shri. Navinkumar T	Industrialist		Ms. Praveena A	Assist. Prof. /CSE	
Mr.S.Praveen Kumar	Employer		Ms. Krishnapriya N	Assist. Prof. /ECE	
Mrs. S.Punitha	Parent		Mr. Gowsikraja P	Assist. Prof. /AI	
Mr.C.Shanmugam	Local Society Representative		Mr. Balasubramanian N	Assist. Prof. /Civil	
Ms.M. Vishnu Priya	Alumni		Mr. Murali V	Assist. Prof. /Mech	
Ms. Sruthi P G	CSE Student 2019-23 Batch		Mr.S.J.Davis Hans	IQAC Coordinator	
Mr.M.Karthikeyan	Administrative Officer		Dr.V.Nagarajan	Principal	
Dr. Meenakshi T	HoD/EEE				

Members Absent:




S.No.	Points Discussed	Actions planned	Target Date	Responsibility	Remarks
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3	Review of attainment of course outcomes and PO's	Programme Outcomes attainment for the was reviewed in respective DAC and its recommendation to be followed	Continuous	HoDs	
4	Review of TLP Feedback	Corrective actions are planned by respective departments for the courses having less than 70 % in mid-sem feedback and the follow-up to be made.	End-sem feedback	Respective department Heads	
5	Feedback from Stakeholders	Feedback from Industry and parents are received and appropriate actions are taken in coming days.	Continuous	Placement Cell HoDs	
6	Internal and External Audit Plan	2022-23 even semester Internal audit planned in April and date to be finalized. After that, External audit will be planned in the month of May 2023	April 2023 and May 2023	IQAC / QMS	
7	Certificate courses/IRC & Value Added Courses 1. Anna University Regulation 17 VAC 2. Certificate Courses/IRC 3. Other value added course 4. Life skill programmes	Proposal to be submitted As planned in DAC Continue existing VAC A proposed by CCR	Before commencement of semester	Dept. Heads Dept. IRC coordinators Dept. VAC coordinators	
8	Curriculum Enrichment Activities Workshops, Seminar, Guest lecture etc.	All depts. are requested to plan as per the requirement to meet out PO	During even sem	Dept. Heads	



9	Internship & Industrial Visits Plan	All students are encouraged to attend a week-long Internship online.	During semester holidays	Dept. Heads and Class Advisors	
10	Effective usage of ICT tools & e-learning	E-content/notes for all courses to be uploaded by all faculty	Before commencement of semester	All faculty & Dept. Heads	
11	Mentoring & Counseling	Regularly mentors have to monitor the students progress (personal and academic)	Continuous	Timetable coordinator & Dept. Heads	
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18	Academic Calendar (2022-23) Even	Based on the inputs received from GB and DAC, the academic calendar to be drafted and circulated once Anna University schedule is released.	15 days before commencement of EVEN semester	Timetable Coordinator / Exam Cell	--



19	Enhancing faculty knowledge. Skills through participation in training / seminar/ conference	Faculty are encouraged to participate in training / seminar/ conference technical events organized by various Institutions	Continuous	HoDs and Faculty	--
20	Improving student's participation in technical events (outside Institution)	Students are encouraged to participate in technical events organized by various Institutions	Continuous	HoDs	
21	Improve Inter Institute Interaction	No. of interaction carried out: Planned to Improve the interactions in the coming days.	Continuous	HoDs	
22	Training and Placement	Training and placement activities are on-going in online mode	Continuous	CCR Head and HoDs and students	
23	Any other points	NAAC Re-assessment SSR submitted on 03.03.2023 NIRF submitted on 10.10.2022 ARIIA submitted on October 2022	Continuous	IQAC	--
Copy to: 1. Principal 2. Statutory Committees 3. All Dept. HoDs 4. Exam Cell 5. Placement 6. Library 7. Physical Education 8. Office			Prepared By	IQAC Coordinator	
			Approved by	Principal	