



Internal Quality Assurance Cell

Sub : Reconstitution of Internal Quality Assurance Cell for the Academic Year 2023-2024


Ref : All India Council for Technical Education (AICTE), University Grants Commission (UGC) and National Assessment and Accreditation Council (NAAC) guidelines for the creation of IQAC dated 20 February, 2020.

Internal Quality Assurance Cell for the Academic Year 2022-2023 is reconstituted with the following members with the approval of the Governing Council dated 22nd April 2023.

Member from Management	Mr. T.N.Thirukumar Vice Chairman, JIT
Nominee - Industrialist	Mr. Navinkumar T Executive Director, Pioneer Mills
Nominee - Employer	Mr. S.Praveen Kumar, Director, Eron Techno Solutions Pvt. Ltd.
Nominee - Parent	Mr. Senthil Kumar S F/o Madhumitha Sri, 2020-2024 Batch
Nominee - Local society	Mr. C.Shanmugam, Rtd. Assistant Engineer, TNEB, Karumathampatti
Nominee - Alumni	Ms. Vishnu Priya M, GGs Engineering Services
Senior Administrative Officer	Mr. M.Karthikeyan, Administrative Officer, JIT
Members from Faculty	Mr. Balasubramanian N, Assistant Professor, Civil Dr. Shanmugam P, Associate Professor, ECE Ms. Krishnapriya N, Assistant Professor, ECE Dr. Bhavani G, Professor, Physics Mr. Murali V, Assistant Professor, Mechanical Engineering Dept. Dr. Meenakshi T, Professor & Head, EEE
Nominee - Student	Mr. Kiran J 2021-2025 Batch, Mech
IQAC coordinator	Mr. Davis Hans S J Assistant Professor, Mechanical Engineering Dept.
Chairperson	Dr.V.Nagarajan, Principal, JIT

22 April 2023




Principal and Member Secretary
PRINCIPAL
JANSONS INSTITUTE OF TECHNOLOGY
KARUMATHAMPATTI
COIMBATORE - 641 659.

JANSONS INSTITUTE OF TECHNOLOGY

Approved by AICTE & Affiliated to Anna University
Accredited by NAAC & An ISO 9001:2015 Certified Institution
Karumathampatti, Coimbatore - 641 659 Tamil Nadu, INDIA

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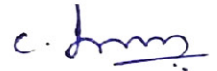




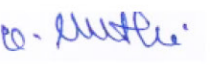



Jansons Institute of Technology

Karumathampatti, Coimbatore – 641 659

Minutes of Meeting


Name of the Meeting	IQAC Meeting	AY	2023-2024
Venue	Board Room	Date of Meeting	16 March 2024
Chairman/ Chairperson of the meeting (Name and designation): Dr. V. Nagarajan / Principal			

Members Present:

Name	Designation	Signature	Name	Designation	Signature
Mr.T.N.Thirukumar	Vice Chairman, JIT		Mr. Balasubramanian N	Member	
Mr. Navinkumar T	Industrialist	Joined Virtually	Dr. Shanmugam P	Member	
Mr.S.Praveen Kumar	Employer	Joined Virtually	Ms. Krishnapriya N	Member	
Mr. Senthil Kumar S	Parent	–	Dr. Bhavani G	Member	
Mr.C.Shanmugam	Local Society Representative		Mr. Murali V	Member	
Ms.M. Vishnu Priya	Alumni	Joined Virtually	Dr. Meenakshi T	Member	
Mr. Kiran J	Student	–	Mr.S.J.Davis Hans	IQAC Coordinator/DMR-QMS	
Mr.M.Karthikeyan	Administrative Officer		Dr.V.Nagarajan	Principal	

S.No.	Points Discussed	Actions planned	Target Date	Responsibility	Remarks
1	Status of actions from previous reviews	Status of the previous meeting points were reviewed	-	-	-
2	Review of University Results	Points related to improve the pass percentage were discussed and HoDs are requested to implement the same. Individual department results were discussed in DAC meeting and the recommendations to be followed	End semester Exam	Course Handling faculty and HoDs	
3	Review of attainment of course outcomes and PO's	Programme Outcomes attainment for the was reviewed in respective DAC and its recommendation to be followed	Continuous	HoDs	
4	Review of TLP Feedback	Corrective actions are planned by respective departments for the courses having less than 70 % in mid-sem feedback and the follow-up to be made.	End-sem feedback	Respective department Heads	
5	Feedback from Stakeholders	Feedback from Industry and parents are received and appropriate actions are taken in coming days.	Continuous	Placement Cell HoDs	
6	Internal and External Audit Plan	2023-24 even semester Internal audit planned in April and date to be finalized. After that, External audit will be planned in the month of May 2024	May 2024	IQAC / QMS	
7	Certificate courses/IRC & Value Added Courses 1. Anna University Regulation 17 VAC 2. Certificate Courses/IRC 3. Other value added course 4. Life skill programmes	Proposal to be submitted As planned in DAC Continue existing VAC A proposed by CCR	Before commencement of semester	Dept. Heads Dept. IRC coordinators Dept. VAC coordinators	

S.No.	Points Discussed	Actions planned	Target Date	Responsibility	Remarks
8	Curriculum Enrichment Activities Workshops, Seminar, Guest lecture etc.	All depts. are requested to plan as per the requirement to meet out PO	During even sem	Dept. Heads	
9	Internship & Industrial Visits Plan	All students are encouraged to attend a week-long Internship online.	During semester holidays	Dept. Heads and Class Advisors	
10	Effective usage of ICT tools & e-learning	E-content/notes for all courses to be uploaded by all faculty	Before commencement of semester	All faculty & Dept. Heads	
11	Mentoring & Counseling	Regularly mentors have to monitor the students progress (personal and academic)	Continuous	Timetable coordinator & Dept. Heads	
12	Research & Funding activities	Faculties are encouraged to send Research proposals and grants to do research projects and for conducting seminar/workshop etc.	All year around	Dept. Heads	
13	Publication (Journal, Conference, Books, etc.)	Faculty and students to be encouraged in UGC CARE list of journals	Periodically	Dept. Heads, Faculty, Students	
14	Technical Events	As suggested and planned by DAC, proposed technical events to be conducted	As scheduled	Dept. Heads, Various society/Club/Cell	
15	Extension Activities	As suggested and planned by DAC, proposed extension activities to be conducted	As scheduled	Dept. Heads, Various society/Club/Cell	
16	Sports activities	Intramural events and sports day as proposed by Physical Director	Academic Year	Physical director	
17	Grievances redressal	All grievances received through Anti ragging committee, grievances committee, IWCC and SC/ST Cell are addressed immediately when received.	Ongoing	Respective committee/cell	--
18	Academic Calendar	Based on the inputs received from GB and DAC, the academic calendar to be drafted	15 days before commencement	Timetable Coordinator / Exam Cell	--

S.No.	Points Discussed	Actions planned	Target Date	Responsibility	Remarks
		and circulated once Anna University schedule is released.	nt of EVEN semester		
19	Enhancing faculty knowledge. Skills through participation in training / seminar/ conference	Faculty are encouraged to participate in training / seminar/ conference technical events organized by various Institutions	Continuous	HoDs and Faculty	--
20	Improving student's participation in technical events (outside Institution)	Students are encouraged to participate in technical events organized by various Institutions	Continuous	HoDs	
21	Improve Inter Institute Interaction	No. of interaction carried out: Planned to Improve the interactions in the coming days.	Continuous	HoDs	
22	Training and Placement	Training and placement activities are on-going in online mode	Continuous	CCR Head and HoDs and students	
23	Any other points	The institution is awarded with A grade by NAAC for the cycle 1 reassessment for 5 years. Yearly AQAR to be submitted.	-	IQAC and all stakeholders	--
Copy to: 1. Principal 2. Statutory Committees 3. All Dept. HoDs 4. Exam Cell 5. Placement 6. Library 7. Physical Education 8. Office			Prepared By	IQAC Coordinator	
			Approved by	Principal	