



DATE: 27.03.2021

GRIEVANCES REDRESSAL COMMITTEE

Sub: Reconstitution of Grievances Redressal Committee for the academic year 2021-2022 as per AICTE and UGC norms.

1. Dr.T.Meenakshi - Professor, Faculty member
2. Dr.S.Supriya - Professor, Faculty member
3. Mr.R.Darshan Kumar - Assistant Professor, Faculty member
4. Mr.V.P.Segottuvel - Advocate, External member

T.Meenakshi
S.Supriya
R.Darshan
V.P.Segottuvel

In continuation of the proceedings of Governing council, the Grievances Redressal Committee for the academic year 2021-2022 is reconstituted and the above mentioned members are appointed in the Grievances Redressal Committee.



V.P.Segottuvel
Principal

PRINCIPAL
JANSONS INSTITUTE OF TECHNOLOGY
KARUMATHAMPATTI
COIMBATORE - 641 659.

JANSONS INSTITUTE OF TECHNOLOGY

Approved by AICTE & Affiliated to Anna University, Chennai.

An ISO 9001:2015 Certified Institution

Karumathampatti, Coimbatore - 641 659 Tamil Nadu, INDIA

☎ : 0421- 2264900 (100 LINES) ☎ : 0421 - 2264999 ✉ : info@jit.ac.in, www.jit.ac.in



Jansons Institute of Technology


Karumathampatti, Coimbatore - 641 659

JIT/GRC/2021-22/ 01

26.5.21

CIRCULAR

I am herewith intimating that we have a meeting on 3.6.2021 at 10 am through WCF link, for the follow up actions to be planned regarding redressal of grievances for this academic year 2021- 2022. All the members of the committee are hereby requested to join the meeting without fail.


(Dr. T. Meenakshi)

Copy to :

1. The Office
2. All HoDs
3. Committee members



Jansons Institute of Technology

Karumathampatti, Coimbatore – 641 659

Minutes of Meeting

Form No: QA07

Name of the Meeting :Grievances Redressal Committee

Review Period : 01.02.2021-3.6.2021

Venue :Board Room, Office 2 WCF

Date :3.6.2021

Chairperson of the meeting (Name and designation): Dr.T.Meenakshi, Chairperson

Members Present:

Name	Designation	Name	Designation
Dr.T.Meenakshi	Faculty member Assistant Professor	Mr.Sengottuvel, VP	External member Advocate
Dr.S.Supriya	Faculty member Assistant Professor		

Members Absent:

Name	Designation	Name	Designation
Mr.Darshan kumar R	Faculty member Assistant Professor		

S.No.	Points Discussed	Actions planned	Target Date	Responsibility	Remarks
1.	Follow up decisions of previous meeting - Review the minutes of the previous meeting of Students' Grievances Redressal Committee	Confirmation	3.6.2021	All members	Continuous follow up
2.	online grievance submission system details	No grievances have been filed through online system till date	3.6.2021	All members	Continuous follow up



Jansons Institute of Technology

Karumathampatti, Coimbatore – 641 659

Form No: QA07

Minutes off Meeting

3.	Safety protocols of COVID to be followed after the reopening of the college.	Students are educated through posters, meetings and guidance by mentors	Continuous	All members	Continuous follow up
Copy to : 1. Notice board 2. All HoDs 3. All members			Prepared by	Dr.S.Supriya	<i>S.Supriya</i>
			Approved by	Dr.T.Meenakshi	<i>T.M. Meenakshi</i>

Date: 3.6.2021

PRINCIPAL
JANSONS INSTITUTE OF TECHNOLOGY
KARUMATHAMPATTI
COIMBATORE - 641 659.



Jansons Institute of Technology

Karumathampatti, Coimbatore – 641 659

JIT/GRC/2021-22/ 02

5.10.21

CIRCULAR

I am herewith intimating that we have a meeting on 13.10.2021 at 11 am at board room, for the follow up actions to be planned regarding redressal of grievances for this academic year 2021-22. All the members of the committee are hereby requested to join the meeting without fail.

(Dr. T. Meenakshi)

Copy to :

1. The Office
2. All HoDs
3. Committee members



Jansons Institute of Technology

Karumathampatti, Coimbatore – 641 659

Minutes off Meeting

Form No: QA07

Name of the Meeting :Grievances Redressal Committee

Review Period : 3.6.2021-13.10.2021

Venue :Board Room, Office

Date :13.10.2021

Chairperson of the meeting (Name and designation): Dr.T.Meenakshi, Chairperson

Members Present:

Name	Designation	Name	Designation
Dr.T.Meenakshi	Faculty member Assistant Professor	Mr.Sengottuvel, VP	External member Advocate
Dr.S.Supriya	Faculty member Assistant Professor		

Members Absent:

Name	Designation	Name	Designation
Mr.Darshan kumar R	Faculty member Assistant Professor		

S.No.	Points Discussed	Actions planned	Target Date	Responsibility	Remarks
1.	Follow up decisions of previous meeting - Review the minutes of the previous meeting of Students' Grievances Redressal Committee	Confirmation	13.10.2021	All members	Continuous follow up
2.	online grievance submission system details	No grievances have been filed through online system till date	13.10.2021	All members	Continuous follow up



Jansons Institute of Technology

Karumathampatti, Coimbatore – 641 659

Minutes off Meeting

3.	The mess students requested for menu change in the hostel mess	Meeting to be planned and conducted to decide the new menu	Before December 2021	Mess incharge	
4	Many students are not vaccinated against COVID	Arrange for a vaccination drive in association with NSS	Continuous till 100% is reached	NSS and team	
5	Safety protocols of COVID to be followed after the reopening of the college.	Students are educated through posters, meetings and guidance by mentors	continuous	All members	Continuous follow up
Copy to : 1. Notice board 2. All HoDs 3. All members			Prepared by	Dr.S.Supriya	<i>G. Supriya</i>
			Approved by	Dr.T.Meenakshi	<i>T. Meenakshi</i>

Date: 13.10.2021


PRINCIPAL
JANSON'S INSTITUTE OF TECHNOLOGY
KARUMATHAMPATTI
COIMBATORE - 641 659.



Jansons Institute of Technology

Karumathampatti, Coimbatore - 641 659

JIT/GRC/2021-22/03

27.01.2022

CIRCULAR

I am herewith intimating that we have a meeting on 01.02.2022 at 10 am (Venue - Board room), for the follow up actions to be planned regarding redressal of grievances for this academic year 2021- 2022. All the members of the committee are hereby requested to make your presence without fail.

(Dr. T. Meenakshi)

Copy to :

1. The Office
2. All HoDs
3. Committee members



Jansons Institute of Technology

Karumathampatti, Coimbatore – 641 659

Minutes off Meeting

Form No: QA07

Name of the Meeting :Grievances Redressal Committee

Review Period :04.10.2021 – 01.02.2022

Venue :Board Room, Office

Date :01.02.2022

Chairperson of the meeting (Name and designation): Dr.T.Meenakshi, Chairperson

Members Present:

Name	Designation	Name	Designation
Dr.T.Meenakshi	Faculty member Assistant Professor	Mr.R. Darshan kumar	Faculty member Assistant Professor
Dr.S.Supriya	Faculty member Assistant Professor	Mr. V. P. Sengottuvel	External member Advocate

Members Absent:

Name	Designation	Name	Designation
Nil			

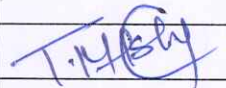

S.No.	Points Discussed	Actions planned	Target Date	Responsibility	Remarks
1.	Follow up decisions of previous meeting - Review the minutes of the previous meeting of Students' Grievances Redressal Committee	Confirmation	01.02.2022	All members	Continuous follow up
2.	Details regarding online grievance submission system for first years	No grievances have been filed	01.02.2022	All members	Continuous follow up
3.	Reports of grievances for the past 4 months	No grievances are reported	Continuous	All members	Continuous follow up



Jansons Institute of Technology

Karumathampatti, Coimbatore – 641 659

Minutes off Meeting

Copy to : 1. Notice board 2. All HoDs 3. All members			Prepared by	Dr.T.Meenakshi	
			Approved by	Dr.V. Nagarajan	

Date: 01.02.2022

3/6/2021 22. Grievance Redressal Committee meeting.

Review period: 1/2/21 to 3/6/21.

The grievance redressal committee meeting for the period 1/2/21 to 3/6/21 was conducted at board room. The chairperson called to order the meeting.

Members present:

Name	Role	Sign
Dr. T. Meenakshi	chairperson/Professor	TM
Dr. S. Supriya	Professor	SSupriya
Mr. Sengottavel VP	Advocate	MS

Members absent:

Mr. Darshan Kumar.

The minutes of the previous meeting was confirmed by the committee.

Since the classes were conducted online, no grievances were reported in online portal and in person.

The chairperson informed that on re-opening of colleges for the students, the necessary safety protocols to be followed against covid so that no students are affected. The committee accepted it. No grievances to address, the chairperson thanked the members. Next meeting in October 2021.

Minutes of meeting prepared by Dr. T. Meenakshi.

13/10/2021 23. Grievance Redressal Committee meeting

Review period: 3/6/21 to 13/10/21

The grievance redressal committee meeting for the review period was conducted on 13/10/21. The chairperson called to order the meeting. The meeting was conducted at boardroom.

Members present:

Dr. T. Meenakshi	chairperson/Professor	TM
Dr. S. Supriya	Professor	SSupriya
Mr. Sengottavel	Advocate	MS

Members absent:

Mr. Darshan Kumar.

The minutes of the previous meeting was confirmed by committee members.

23.1

The second year students are from Andhra Pradesh and they requested for menu change in hostel. The chairperson said that two different canteens are kept separate for AP & Tamil students. If the students are not satisfied with it, a mess committee meeting shall be arranged to decide the menu and implement it after approval.

The members accepted the decision.


23.2

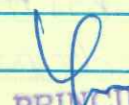
The higher semester students felt that they are completely engaged for the full day because of intermittent online class. Dr. S. Supriya said, for 1 yrs the online class is only during Ev and in AN its offline. The chairperson

put forth the same to HOD's and resolved that online class shall be conducted in forenoon and offline class in AM. The members accepted it.

The chairperson said that no online grievance were reported.

With no pending grievances the chairperson thanked the committee. The next meeting will be held in February 2022.

Minutes of Meeting prepared by Dr. T. Meenakshi
by 


PRINCIPAL
JANSONS INSTITUTE OF TECHNOLOGY
KARUMATHAMPATTI
GOIMBATORE - 641 659.

The proceedings circulated on 16/10/21.



1/2/22

24. Grievance Redressal Committee Meeting

Review period: 14-10-2021 to 01-02-2022

The 24th grievance redressal meeting was conducted on 01-02-2022 at boardroom. The chairperson Dr. T. Meenakshi presided over the meeting.

Time: 10:00 AM

Members present:

1. Dr. T. Meenakshi Chair person / Professor
2. Dr. S. Supriya Professor
3. Mr. Dasrath Kumar R Assistant Professor
4. Mr. Sengottuvel VP Advocate

Members absent: NIL

The chairperson welcomed the members and called to order the meeting.

The review of the previous minutes was presented and confirmed by the members.

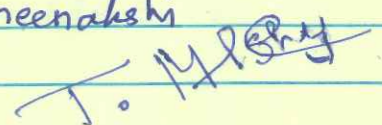
24-1

The grievance of the housekeeping ladies was presented by Dr. S. Supriya. They requested for more persons to make arrangement for the desk in semester exams. The grievance was resolved by directing the incharge to allot more housekeeping staff.

24-2

Mr. Dasrath Kumar posted the grievance of students related to sports that they need to attend matches other than what the chairperson suggested that additional of 2 matches shall be permitted. It was accepted by the members and resolution.

Minutes of meeting prepared by Dr. T. Meenakshi





Dr. V. Nagarajan
PRINCIPAL

